

Parent's Organization Meeting 4 November 2009

Linda Gast started the meeting by welcoming everyone. She then asked Sister Ellen Marie Hagar to start the meeting off by saying a prayer.

After the prayer, Linda continued with her announcements. There is a need for volunteers to make up the scholarship committee. She asked for anyone who had experience with generating scholarships or other types of criteria to be used for evaluation of candidates.

The next topic was the microwaves for the cafeteria. The organization will purchase two new microwaves and were hoping more would be donated as a result of last week's parent announce.

Need volunteers for the Father/Daughter dance. Linda introduced the chairman of the committee (Agnes Cheung) and asked the parents to contact her if they were willing to volunteer to help make the event a success. She also reminded the fathers to save the date so they could make a special occasion with their daughters.

Cookie then provided a summary of the treasurer's report after Linda informed the parents that a copy of the complete treasurer's report was available for them to take home.

Mrs. Sharon Pasterick then provided the introduction for the new administration tool. Sharon talked about the history of Pam Werle volunteering to be the project lead for the PCR Educator installation and work at the school. She also spoke of the training and work Pam did to come up to speed on the product. Then, Sharon talked about the roll out of the different phases associated to the project. First the administration was transitioned to allow for admissions to be the first use of the tool last year. Next the course preference selection last year was done with PCR Educator. The scheduling for this school year was done over the summer with assistance from the guidance counselors. Pam did not want to make any decisions associated to changes on the girls' curriculum as a result of a scheduling conflict. For the first time, all the girls received progress reports. Previously, progress reports were only given for those girls having a problem in a class. The new reports provide comments from the teachers on each girl's progress in the class. The report cards for the first quarter were an adjustment for the teachers. Each teacher was to provide comments on each student. This provided more information for the students. The numeric value could not be provided on the report because of a limitation of the tool but that is being looked at. Sharon then introduced Pam Werle to provide an overview of the Parent Portal which would unfold gradually.

Pam Werle provided a power point presentation of the capabilities and functions within the Parent Portal of the Seton tool. As Mrs. Pasterick stated, the parent portal will unfold gradually. Pam went through most of the features that parents would have available to them. She discussed what was currently available. She ran through the login and options

of Information, Calendar, Assignments, Discipline and Attendance, Schedule, Reports, Household Information. There are Accept buttons on all screens where modifications are permitted. The Accept button stores your modifications in the main database. Under the household information tab, there is the information most needed by the administration. There are pages for parent 1 and parent 2 with tabs for BIO, Education and Employment. There are six tabs under the Emergency Contact page. There is a page for physician information, the summary of changes, and user profile. There is also a search feature which allows parents to look for a host of information within the database. Teacher information is not available. Pam had Mrs. Leanne Burke use the system and Leanne is not very friendly with computers. Leanne gave it an OK for ease of use. If you have any questions about the portal you can contact Pam at 580@setonhs.org.

The parents were notified that the e-mail addresses are going to change for the administration and faculty so they will be using last names and will be on gmail. There was a discussion on what would be the next rollouts for the tool. Re-registrations will definitely be done in the tool. The parents requested the capability to see the grade books or at least show test scores and link to teacher e-mail. Also, Pam notified everyone that when the report cards were being generated, she noticed that the weighting for honors and AP classes did not get into the programming for the grade point averages. She is in the process of getting that fixed and it will be fixed by Friday.

Linda thanked Pam for the overview and then stated that Sister Ellen Marie Hagar wanted to say a few words. Sister Ellen Marie Hagar started by saying that the Financial Aid form is due to the Archdiocese by 4 December with copies sent to Seton. The decision on the financial aid given will be by March of next year. Sister then discussed frankly the financial situation and the history of how we got to the situation. The Daughters of Charity loaned Seton the money for the Brooks Center - \$1 Million with no interest. Because of the loan, the daughters could not continue the \$150 Thousand they would provide to Seton for additional financial aid to families or the school for repairs. Because of this fact, some families who normally would have gotten financial aid last year did not get it but the administration just let their accounts slide. At the time of the report cards, there were 187 girls who did not have their accounts paid to date which equates to over \$300 Thousand. Seton is paying back the Daughters of Charity in monthly installments and those payments must continue. Sister apologized for always talking financials and she realized that some people are speaking of a different atmosphere at Seton because of finances. She just wanted to try to get the bills paid and tell the parents/staff/faculty the truth about the financial picture of Seton. She feels that the debt must be taken care of and will work for that to happen.

Linda thanked Sister for her honest words and stated that it is difficult to go in front of all these people with bad news. Then, Linda reminded everyone of the fund raisers which were near the doors: Honey Baked Ham for the track team, Wreaths for the music department and the Raffle for \$5000. She then closed the meeting and reminded everyone that the next meeting will be on December 2nd.