

## Seton Parents' Organization

December 2, 2009

Welcome by Parents Organization President @ 7:07pm

Opening Prayer by Sister Ellen Marie.

### President's Report

- Field of Dreams
  - Sod is being laid
  - Bleachers, repairs and painting will start when the weather co-operates
  - Painting of the track will depend on the weather
  - Have \$21,000 of the needed \$25,000
  - Sister Ellen Marie Hagar also provided a request to parents who may have businesses that could use a tax break before the end of the year.
- Committees
  - Finance committee has met to discuss options and ways to keep the tuition down
  - Facilities committee has met and done a walk thru of the entire school to determine what is needed for repair or replacement
  - Strategic planning committee will be meeting on Monday to begin the development of a 5 year plan
  - Technology committee has not met yet but will meet soon.
  - Alumni committee has met and has sent out surveys to the alums. Sister has received some responses already. There are multiple alumni functions scheduled.
  - April 24<sup>th</sup> will be the spring fund raiser as well as a reunion and 50<sup>th</sup> celebration.
  - Development committee has been reviewing other development efforts and areas.
  - Working on the policy associated to FACTS which will affect everyone next year.

### Principal's Report

- Music Department Dance Marathon was a success. It was brought up that if any parent has a daughter in the music department; they want to make sure that their daughter has enough for their minimum amount and the amount for the trip. If any girl does not have this amount, parents may want to make sure they provide it now because it will be tax deductible now but not in the spring.
- There is a Choral Concert on Friday, Dec. 4 and an Instrumental Concert the following Friday, Dec. 11. All parents and students are welcome.
- There is a Senior Parent Financial Aid session next Thursday, Dec. 10 at 7:30.
- Exams for mid-terms are before Christmas this year versus after Christmas. The tests are December 14<sup>th</sup> thru 17<sup>th</sup>. The 18<sup>th</sup> will be a Noon dismissal. Parents are asked to make sure their students are picked up at Noon because it is the Teacher Holiday celebration.

## Development Report

- Mr. Terry O'Meara reminded everyone about the "Wise Old Owl" raffle. It was suggested that the 8<sup>th</sup> grade parents who have already submitted applications to Seton be given the opportunity to participate in the raffle. The alumni have been given the opportunity as well. The drawing for the raffle will be the Parents' Organization meeting on January 6, 2010.
- The Phone-a-thon flyer will be coming out soon. The phone calls will be done in February. Volunteers would be appreciated. It will be done in the computer room and would be done in the evening for most of them but there will be one day that the calls will be done during the day. The more help means it will take less time. All help is appreciated.

## Parent Organization Business

- Old Business
  - Parent Portal is going great. Linda Gast wanted to thank the administration for all the hard work on it. The Parent Organization page is coming along. Someone wanted to know if the meeting notes would be posted. Mr. Terry O'Meara said that if we send them to him, he will post them.
  - The teachers and administration e-mails have been changed to use their first initial and their last name, ex. "Alex Teacher" would be ateacher@setonhs.org.
  - Linda Gast wanted to let the admissions/marketing departments know that their brochures were unique and very nice. She has been going to a number of schools because she has an eighth grader and our brochure is the nicest she has seen.
- Treasurer's Report
  - Received the Parents Organization Annual Membership Dues
  - Checking Account balance as of 30 November is \$19,356.58
- Open House Reception Report
  - Valerie Toyer could not be here but she had turned in her report. There were 29 volunteers for the Open House. It was a very good turn out and went very well. We thank Valerie for her leadership and parents for their great work and support.
- Field of Dreams Proposal
  - The board had discussed donating the remaining amount needed for the Field of Dreams to meet their \$25,000 required amount. Everyone agreed that it was a good idea. Sister Ellen Marie suggested that the Parents' Organization provide up to \$3,000 depending on what additional funds they receive between now and the end of the year. The membership agreed to the proposal.
- Parent Organization Scholarship
  - We have achieved the amount necessary to have the \$500 scholarship for this year and to have the funds necessary to build for next year. If the organization makes more money to allow for a second scholarship, it will be discussed later.
  - Still need members for the scholarship committee to write the selection procedures and develop the forms for the scholarship applications
  - Will need members for the selection committee when the time comes.
- Father/Daughter Dance

- The dance will be Saturday, February 6<sup>th</sup>. The committee met right before the Parents' Organization meeting and it went well.
- Volunteers are still needed for the event, especially dads.
- Microwaves
  - The Parents' Organization was going to buy new microwaves for the girls but individual parents came forward and donated them so the Parents' Organization can use the money for something else. There are even a few donated microwaves in reserve. Thanks, parents!

#### New Business

- Faculty appreciation ideas. Normally, the Parents' Organization provides a luncheon for the faculty and the school provides a \$10 gift card to Macy's. The proposal would be to give the administration at least \$2,000 for appreciation bonuses. After a discussion, it was decided that the Parents' Organization will provide \$2,500, a little more than ½ of the amount needed for a \$50 award to each teacher/administrator. If additional funds are needed Linda Gast suggested that Sister ask the Parent Organization for additional monies.
- Sister Ellen Marie Hagar has been soliciting donations from parents who have restaurants, liquor stores, etc to provide to the faculty as part of the appreciation gifts. So far, parents have been very generous. Parents recommended Franklin's and Fratelli's restaurants, in addition to the Italian Inn for gift certificates. If parents have any gift certificates to give, please give them to Sister Ellen Marie directly (or her mailbox). Janice Partenheimer suggested Restaurants.com as a way to get restaurant certificates for less than face value, sometimes up to 80% off. Teacher appreciation gifts will be distributed at their Holiday Celebration luncheon on Friday, Dec. 18<sup>th</sup>.
- The drawing for the \$200 tuition went to Terry Moore whose daughter, Amelia, is a senior.

Closing Prayer and Adjourn @ 7:55pm.

Submitted by, Janice Partenheimer, Secretary