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VISION AND MISSION

Vision

Elizabeth Seton High School provides a challenging college preparatory program for all young women who seek a community that celebrates diversity and creativity, fosters moral, spiritual, academic and physical growth, and promotes the Gospel values through service to others.

Mission

We educate young women in the Spirit of St. Elizabeth Ann Seton and St. Vincent de Paul stressing Catholic values, academic excellence and service to those in need.

Revised June 2005

Values

Academic Excellence	Catholic Values	Creativity
Diversity	Respect	Service to Others

I. PHILOSOPHY AND OBJECTIVES

Philosophy

Elizabeth Seton High School seeks to create a community of faith that fosters worship, promotes Christian formation, provides quality education and encourages community service. Under the inspiration of St. Vincent de Paul and St. Louise de Marillac, we serve and support all young women seeking a Catholic Christian education. We will give special support to the financially poor as far as we are able. We view this educational mission as a strong foundation for growth in Christian leadership and service for the future. To this end, we commit ourselves to the service of Christ, the Master Teacher.

Objectives

Recognizing our mission and the diversity of abilities and interests among our students, we endeavor:

- To stimulate students to explore Catholic/Christian heritage and beliefs in order to deepen their relationship with God, with others, and with themselves;
- To develop in students a heightened interest in learning complemented by a challenge to academic excellence;
- To challenge students toward academic excellence by providing the opportunity to think critically, organize logically, and to express ideas effectively;
- To instill in students a respect for themselves and others as they grow towards spiritual, emotional, and physical maturity;

- To foster in students a Christ-like commitment of dedicated service to others in the school and in the community;
- To promote in the students a recognition of the importance of social justice and moral values and to reflect these in their lives;
- To stimulate students to explore and develop special interests through co-curricular pursuits.

II. TRADITIONS

School colors

Scarlet, gold, and white

Motto

"Light to know; Grace to do"

Patron

St. Elizabeth Ann Seton



School Seal

III. SERVICE LEARNING PROGRAM

In the spirit of St. Vincent de Paul, Elizabeth Seton High School challenges students to develop intellectually, morally, spiritually, socially, emotionally, and physically, as expressed in the mission statement. Integral to this growth is the experience of finding Jesus Christ through service to others. Jesus assures us that whenever we serve “the least of his brothers and sisters,” we serve Him (Matthew 25:31-46). Thus, Elizabeth Seton High School encourages students to discover Christ’s presence in the “disadvantaged” of our world and fosters an ongoing commitment to serve through the Service Learning Program.

Requirements

- Students will complete a minimum of 10 hours of service each semester. Due dates are indicated in the school calendar.
- Among the hours earned across the school year, 10 hours will be service to the disadvantaged.
- Each semester students will write a reflection paper in Religion class on their service learning experience.

Meeting all three requirements of the Service Learning project listed above is worth 10% of a student’s semester grade in Religion class. No partial credit (for partial completion) will be given.

For more information on the Service Learning Program, please contact the Campus Ministry Office.

Students are strongly encouraged to complete more than the minimum each semester. Hours above and beyond the semester's minimum will be recorded as part of a student's record, but will not carry over to the next semester. **Completing each semester's minimum number of service hours is a graduation requirement.**

IV. CURRICULUM

Elizabeth Seton High School is accredited by the Maryland State Board of Education and the Middle States Association of Colleges and Secondary Schools. The school requires a minimum of 24.5 credits for a diploma.

Graduation Requirements	Area Units
Religion	4
English	4
Social Studies (W.Hist.,US Hist., Govt/Cur. Iss.)	3
Mathematics	3.5
Science	3
Foreign Language	2
Fine Arts (Music, or Art)	1
Technology	1
Physical Education	1
Health	.5

Electives (as needed to obtain required total)

A student is required to carry a minimum of 6½ credits each academic year. The credit value for each course is stated in the Course Catalogue. Grades are cumulative throughout the year. Students must have the following minimum number of credits in academic courses accepted by the Maryland State Department of Education before they may be promoted to the next year's level:

Freshman	5 credits
Sophomore	11 credits
Junior	17 credits

V. FINANCIAL POLICY

Tuition and Fees

Elizabeth Seton High School receives a major portion of funding from tuition payments. Registration and graduation fees are reviewed and set at a level to defray expenses associated with these functions. The Financial Obligations Pamphlet and Obligation Commitment Form provide details regarding tuition, fees and other finance related topics. These documents are furnished with the registration package. Questions regarding finances may be addressed to the Business Office at 301-864-4532, extension 7106.

Registration Fees

All students must pay the registration fee before the registration deadline listed on the calendar. Any student paying a registration fee after the deadline will be

charged a late fee of an additional \$125.00 as described in the Financial Obligation Pamphlet.

Graduation Fees

The graduation fee is due at the time of registration for the senior year.

Delinquency in Tuition Payments

Delinquency in payment of the tuition, fees or other financial obligations will have the following consequences: seniors who have not met their financial obligation to the school may not participate in regular examinations, prom, baccalaureate, graduation ceremonies, receive announcements, be granted a diploma or receive a final transcript. Tuition payments must be cash, money order or certified check. Payment must reach the Business Office at least one week before exams. If payment is received the morning of exams, students will not be permitted to take the first exam that day.

Underclassmen who have not met their financial obligation will not be permitted to take examinations, will not receive a transcript, and will not be permitted to return for the next semester. Students with outstanding financial obligations may not run for class office, participate in the ring ceremony, field trips, driver's education or extracurricular activities where a fee is involved. Tuition payments must be cash, money order or certified check and must reach the Business Office at least one week before exams. If payment is received the morning of exams, students will not be permitted to take the first exam that day.

VI. THE LIBRARY

The library plays an important role in supporting the academic development of students at Elizabeth Seton. The library provides unlimited information and research skills, using the card and online catalogs, the internet, relevant web sites and reference books, including bibliographies. There are approximately 12,500 books in the collection, as well as magazines, journals, newspapers and an updated vertical file, housing articles and pamphlets on diverse subjects. Additionally, our subscription to Proquest Database gives students and faculty direct access to more than 1,200 local, national and international newspapers, journals, magazines and periodicals from school or wherever they have access to the Internet. The library hours, from 7:15 a.m. until 4:00 p.m., allow the students ample time to utilize the resources. Students may borrow books from the main collection for a three-week loan period.

VII. GRADING SYSTEM

Grade Point Average

The cumulative grade point average is based on a 4.0 scale and only includes grades from coursework completed at Elizabeth Seton High School. Honors and Advanced Placement courses taken at Seton are weighted. Please refer to the quality point scale used for Honors and AP courses.

Grade Reports

Quarterly grade reports are distributed to the students at the times indicated on the school calendar. The final report is mailed to each student and may be retained by parents.

Progress Reports

A progress report will be issued at the midpoint of each quarter. The student's progress report will be signed by the parents and returned to the student's advisor to become part of her school record.

Grading Scale

The grading scale is as follows:

A	94 - 100	C	75 – 79 Average
A-	90 – 93	C-	70 – 74 Below average
B	85 – 89	D	65 - 69
B-	80 - 84	F	Below 65

Quality Points

Quality points are used primarily for computing grade point averages.

A	4.0 points	C	2.3
A-	3.7	C-	2.0
B	3.3	D	1.0
B-	2.7	F	0.0

The following quality point scale will be used for **Honors** courses:

A	4.5 points	C	2.5
A-	4.0	C-	2.2
B	3.5	D	1.0
B-	3.0	F	0.0

The following quality point scale will be used for **AP** courses:

A	5.0 points	C	2.7
A-	4.4	C-	2.5
B	3.8	D	1.5
B-	3.2	F	0.0

Academic Standards

Teachers will issue policy sheets relevant for each discipline at the beginning of each course. Parents are asked to read, sign and return them.

Academic Recognition

Graduation with Honors - To graduate with honors, a student must have a cumulative average of 3.5 or better. The grade point average is carried to the thousandth place. The position of valedictorian and salutatorian will be decided at the end of the fourth grading period of the senior year. Honors medals and NHS Honor Stoles will be awarded and recognition given at Baccalaureate and Graduation to students who have maintained a 3.5 average through the fourth grading period of the senior year.

In order to be considered for Valedictorian or Salutatorian, students must have attended Elizabeth Seton High School for three (3) consecutive years.

Honor Roll and Merit List - Eligibility for the Honor Roll requires an average of 3.5 or above. Those students with a grade point average of 4.0 or higher at the end of each marking period will be designated "highest honor."

Eligibility for the Merit List requires the student to maintain a 3.2 average or above.

Both Honor Roll and Merit List are calculated on the basis of first quarter, first semester, third quarter and final (the average of first and second semester) grades. Both Honor Roll and Merit List will include only students who have earned grades of B- and above and who carry a full academic schedule.

Academic Letter - A student will be eligible for an Academic Letter after she has completed three consecutive quarters of any given year at Elizabeth Seton High School (grades 9-12) and has earned a cumulative grade point average of 3.5 or better.

The GPA will be computed at the end of the third quarter each year to determine the eligibility of those students receiving an Academic Letter. The semester average will be counted twice, the third quarter once, and the total divided by three. If this average is 3.5 or higher, and the student meets the other criteria listed below, she will be awarded an Academic Letter at the Awards Ceremony in May. Eligibility for an Academic Letter will be determined yearly, not by the cumulative GPA of previous years. A student who has been on disciplinary probation during the qualifying academic year will be ineligible for an Academic Letter.

Honor Pins will be awarded to students who continue to meet the above academic criteria.

Examinations

Examinations are given in December and June. The exam grade is weighted as one-fifth (20%) of the semester average.

Failure of a student to adhere to the exam schedule will result in a significant exam grade reduction. *Make-up examinations will not be scheduled for students who miss exams due to unexcused absences.*

Students must be in complete uniform when taking exams.

Senior Final Exams

A senior may be exempt from her final exams when (1) she has at least a B average at the end of the semester in a half-credit course, (2) she has at least a B average (B- for an Honors course) for the second semester (3rd and 4th quarters) in a full credit course, or (3) she is taking an AP exam in that subject.

Advanced Placement Policy

The Advanced Placement classes are taught at the college level. They will require constant and consistent work for success. The consultation process for the selection of students for the AP classes begins after the first semester grades become available. The Department Chairperson will consult with all members of the department.

- The student must have performed exceptionally well academically in all related courses.
- SAT and/or PSAT scores may be examined.
- Students in an AP class will take the AP examination in that course in May.
- The AP test dates are listed in the school calendar. Students taking the test will be marked present for the day but will not be attending any classes. They are responsible for rescheduling tests, quizzes, projects or homework due on that day.

Course Withdrawal

A course may only be dropped within the first 2 cycles of classes. No student may withdraw from a class after this except at the discretion of the Administration. Course withdrawals are recorded on the permanent record as WP (withdrawn-passing) or WF (withdrawn-failing).

A student may audit a course with the permission of the instructor and the Administration. Students auditing a course are required to fulfill all class assignments and tests. A grade of P or NP will appear on the grade report but no credit will be issued.

Summer School

Original Credit - An original credit course is the equivalent of a full year's course taken outside the school either during the school year (concurrent enrollment) or during a summer school session.

Elizabeth Seton will accept a course taken for original credit only with prior written approval of the Principal, Department Chairperson, and Guidance Counselor.

Repeat Credits- Summer school must be attended for failure of any required course. A student will also be required to attend summer school for failure of an elective if that course is needed to satisfy graduation requirements.

- A maximum of three (3) summer school credits will be accepted toward satisfying graduation requirements.
- Elizabeth Seton will not accept more than one (1) repeat credit per discipline.
- A student who has failed more than two (2) academic subjects at the end of the school year will be asked to withdraw from Elizabeth Seton High School.
- Repeating a course in summer school will not replace the grade that the student received in the course at Elizabeth Seton.
- The summer school grade is not calculated as part of the overall GPA.
- The summer school grade will be included in the supplemental grade section on the transcript.

Summer School Notification - Prior to the mailing of final grades, subject teachers will notify the parents of students who have failed a course. Information regarding summer school courses, locations, and dates of registration will be mailed to parents.

School Record - In accordance with the Buckley Amendment of 1975 a student and her parents have the right to review that student's records upon request. This applies to custodial and non-custodial parents unless the school has on file a court order to the contrary. Twenty-four hours notice should be given for us to honor this request.

Any court orders containing restrictions affecting a student must be on file in the Main Office.

VIII. STUDENT POLICIES

Announcements

The daily bulletin carries announcements for and by students and faculty. Announcements to be made on the PA system must be approved and initialed by the Club/Class Moderator, Dean of Student Activities, Principal, or Assistant Principal. The Daily Bulletin also appears on-line.

Attendance: Married Students

Elizabeth Seton is a high school for unmarried students. Because of our philosophy of parental and family involvement in the education of each of our students, Elizabeth Seton High School reserves the right to ask for the immediate withdrawal of any student who marries.

Cafeteria

Students are requested to cooperate and maintain cleanliness and order in the cafeteria and to observe the customary forms of proper table etiquette. Loud talking or shouting in the cafeteria is not permitted. Violations will result in disciplinary action. The cafeteria is open before and after school, as well as during the regular lunch periods. **Students may not eat or drink in any area of the school other than the cafeteria.** The cafeteria is closed to students during school hours, except for scheduled lunch periods.

Cars

Juniors and Seniors who wish to park in the school parking lot must purchase a parking sticker each year for a fee of \$125.00. Parking Stickers will be sold on a first-come-first-served basis until available spaces are filled. Registration forms must be purchased annually and are kept on file in the Main Office. Cars must be vacated as soon as students arrive on the school grounds. By order of the police and fire departments, the area around the flagpole must be kept free for emergencies. Students may not park next to the yellow line on the driveway.

Students whose cars do not display the appropriate parking sticker will be fined \$25.00 each time the car is illegally parked.

Persons dropping off or picking up students must enter through the Emerson Street gate, proceed along the driveway to the right side of the school, and circle the flag pole to the cafeteria entrance. **Students are not to be dropped at the front entrance before 8:00 a.m.**

The Elizabeth Seton High School campus is private property. Drivers who refuse to follow directives regarding traffic patterns or show disrespect to anyone will be denied entry to school property.

Students who drive will enter Sister Virginia Ann Brooks Drive off 57th Avenue and proceed to assigned student parking areas. Student drivers will exit Seton via the Emerson Street gate. **Students must vacate their cars upon arrival and may not return to their cars during the day unless they are accompanied by a Seton staff member.**

Change of Address and Phone

Families are asked to notify the Main Office **immediately** if there is any change in their address or phone.

Co-Curricular Eligibility Policy

All students are permitted to begin co-curricular activities in the 1st Quarter of the school year. If a student is on Academic Probation because of her final grades at the end of the previous school year, her continued participation in 1st Quarter activities is conditional. If she has below a 2.0 GPA or has an F in any subject at the end of the 1st progress report period, she will not be permitted to continue her participation in co-curricular activities. Her eligibility will be reevaluated in the end of the quarter.

A student will be placed on Academic Probation at the end of any quarter when her GPA is below 2.0 or she has more than one F. If a student is on Academic Probation, she is NOT eligible to participate in any co-curricular activities. The students' eligibility will be reevaluated after progress reports **only if the student submits the request in writing to the Dean of Student Activities within two weeks of receiving her report card.** If the student on probation has a 2.0 GPA or higher and has no F's after progress reports are published, she will be taken off Academic Probation. If she has a GPA below 2.0 or has any F's, she will remain on Academic Probation.

Students on Academic Probation are encouraged to take advantage of after-school study halls, National Honor Society tutoring sessions, and individual tutoring sessions with teachers.

Computer Network and Internet Use

Elizabeth Seton High School provides computer equipment, computer services, and network and Internet access for educational purposes only. Educational purposes are defined as those purposes directly related to an ESHS assignment, project, job, or function for which the student is responsible. The network permits access to the Internet. This access has been established for limited educational purposes to include classroom activities, career development, and limited, high-quality self-discovery activities. It has NOT been established as a public access or public forum, and ESHS has the right to place reasonable restrictions on the material students access or post. The computers are property of the school, and the school reserves the right to search computer files, its website history, and the computer's download history. Seton will provide the training needed before allowing students to use the system and will enforce all rules set forth in the school disciplinary code and the laws of the State of Maryland. Access to the Internet is available through the school only with permission of the principal and the students' parent(s).

Elizabeth Seton High School attempts to monitor student use of technology (Internet blogs, chat rooms, etc.) in the school. While our filtering system establishes some parameters for appropriate use within our building, students

and parents/guardians are primarily responsible for the appropriate and ethical use of technology, especially in the home.

The Acceptable Use Policy (AUP) signed by students and parents each year governs student use of the computer network and access to the Internet via the school network. It encompasses the following topics:

- Personal Safety
- Illegal Activities
- System Security
- Inappropriate Language
- Respect for Privacy
- Respecting Resource Limits
- Plagiarism and Copyright Infringement
- Inappropriate Access to Material

For more detail, refer to the original document distributed at registration.

In the event of a claim that a student has violated the policies stated in the AUP, the school disciplinary code or the law in her use of the ESHS system, she will be given written notice of suspected violations and an opportunity to present an explanation. Restrictions may be placed on her use of the Internet or her ESHS network account.

Copy of Grade Report

The original copy of the student grade report is issued through advisory. Requests for a duplicate copy should be directed to the Data Base Center. If approved, the duplicate copy will be processed and given to the appropriate Advisor for the student.

Dress Code

On days when students are allowed to be out of uniform, they must abide by the following dress code:

- Dresses, blouses, skirts, dress slacks, crop/capri pants, and dress jeans may be worn. Low cut dresses or shirts and tight fitting clothing may **not** be worn.
- Articles of clothing with explicit or suggestive writing/pictures or any accessories that contradict the values of a Catholic school may not be worn.
- Flip-flops/shower type shoes, bedroom slippers, or any shoe of this type/style may not be worn during school hours
- Halters, tank tops, tube tops, midriff tops, short skirts, pajama bottoms, and short shorts may not be worn. (Shoulders must be covered.)
 - Attire must be appropriate to the occasion and setting. Seton reserves the right to judge the appropriateness of attire. Parents will be called and students may be sent home when they wear clothing deemed inappropriate. Students will not be permitted to attend scheduled field trips or activities if they are dressed inappropriately.
- Hats, bandanas, and scarves may not be worn. Solid color headbands (2 inches or narrower) and ribbons may be worn.

Field Trips and Overnight Trips

In order to attend these events, the school must have the parent/guardian's written permission for the student. Verbal permission will not be accepted. School rules apply on all overnight retreats, field trips, and athletic competitions. If there is cause to be concerned regarding the safety of the students on any trip, the chaperones reserve the right to search students' property.

Fund Raising for Clubs

All fund raising activities must have prior approval from the Dean of Student Activities.

Graduation

Students who are lacking sufficient credits for graduation from Elizabeth Seton High School will not be allowed to participate in any of the graduation events. Participation in the commencement exercises of Elizabeth Seton High School is a privilege, not a right. Students shall be excluded from participation in the commencement exercises for:

- an academic failure in the required program of studies
- a major breach of the school's disciplinary code
- a failure to fulfill financial requirements (which include tuition, senior fees and school fees)
- excessive absences and/or tardies

SPECIAL NOTE: Students whose friends and families do not respect the dignity of the Shrine during graduation will NOT receive their diplomas on graduation day. These students will have to complete 8 service hours to the school prior to receiving their diplomas.

Inclement Weather

Elizabeth Seton follows the decision of Prince George County Public Schools in regard to school closings, late openings, and early dismissals due to severe weather. When Prince George's County announces a late opening, Elizabeth Seton will open at 9:50 a.m. Students and parents are asked to listen to local radio/television stations for news of school closings, late openings, and early dismissals. **Please do not call the school.** If there is a late opening on an early dismissal day, dismissal will be at 2:40 p.m.

Although the above policy is our standard operating procedure, we reserve the right to alter either the time or the method of dismissal. Decisions regarding emergency dismissals will be made after ascertaining that the dismissal provides the greatest safety for our students.

Lockers and Locks

Locks are purchased at the beginning of the freshman year. If a lock is broken or lost, a new one must be purchased from the bookstore. Only locks issued by the school may be used. Students are not permitted to change lockers. **Because the lockers are the joint property of the school and the student, the school maintains the right to inspect lockers and other storage facilities provided for use by the students.** Lockers must be locked at all times and kept neat and clean. Only athletic equipment bags may be placed on top of the lockers. Defacing lockers will result in disciplinary action. Magnets, only, may be used to affix anything to the inside of the lockers.

Lost and Found

The school store serves as a center for lost and found articles. The school does not accept responsibility for lost items. Students should not bring valuables to school.

Majority Age

The school requires the signature of parents/guardians on all school communications even after the student reaches age 18.

Phones

Personal cellular phones must be turned off and kept in the student's locker during school hours. Phones may only be used before and after school in the cafeteria or the lower student lobby.

A student making or receiving a cell phone call or texting during school hours or from outside the designated areas before or after school will be fined \$20.00, and the cell phone will be confiscated and will be retained by the Dean of Students for 10 days.

If it is urgent and necessary for a student to make a phone call during school hours, the call must be made in the Main Office with staff permission. Phone messages will be given to students for serious reasons only. No student will be called from a class to take a phone message.

No cell phones may be used for picture taking. Cell phones may not be used for game playing, Internet or email access, gambling or making purchases of any kind.

As stated in above in the Harassment policy, Elizabeth Seton High School will not tolerate harassment or threatening of persons via cell phones.

Those who violate any of the rules regarding cell phones may forfeit their privileges of bringing them to school.

Pregnancy

If a student becomes pregnant, she must speak with a guidance counselor at the earliest date possible. The student, her family and her counselor will meet with the administration to discuss a course of action best suited to ensure the health and safety of the student and her child. Arrangements may be made to provide for the student's continued academic progress.

Electronic Usage

iPods, digital cameras, or other electronic devices may not be used or openly carried during school hours.

Scheduling

The process for registration for the following school year begins during the third quarter. Students are given ample time and guidance to make wise selections of the courses being offered. Once schedules are finalized, a fee of \$25 will be charged for approved changes.

Transcripts

A final transcript will be sent to the post secondary institution a student plans to attend. For all other transcripts, the student must submit her request in writing accompanied by a \$4 fee. Allow a minimum of one week for this request to be processed. Besides scholastic achievement, the transcript contains a record of absence and tardiness, the date of graduation, history of standardized test scores, and cumulative GPA.

Uniform Policies

Elizabeth Seton is a college preparatory school; therefore, students will dress in a professional manner.

The official school uniform consists of the plaid skirt, the white oxford shirt, the cardinal cardigan sweater, and the black, leather uniform shoes.

Students must purchase all pieces of the required, official uniform.

Each student will wear the uniform properly at all times while on school property.

Uniform variations include the following:

- White oxford shirt (long or short sleeves) or the cardinal golf shirt with monogram. A plain white turtleneck or white tee shirt may be worn under the white blouse.
- Cardinal, gray, or white knee socks or plain white crew socks
- Cardinal, gray or white tights
- Cardinal sweater with monogram
- Gray slacks from Flynn and O'Hara Slacks must fit and be worn appropriately.
- A plain black belt with no adornments

There will be no variation on the uniform requirement. The Elizabeth Seton monogram is required on all sweaters and golf shirts. Sweaters are to be worn in the proper fashion or not at all. The uniform skirt must not be shorter than 2 ½ inches above the knee. Skirts are not to be rolled at the waist. Uniforms should be clean and pressed, with blouses tucked into the waistband of the skirt. Only plain white T-shirts may be worn under the blouse. Uniform gray slacks are permitted all year round and may be worn with the golf shirt or the white blouse. Slacks must be hemmed to the appropriate length.

Jewelry should be modest, simple, and not worn in excess. Earrings larger than 1 inch in diameter, large beads or multiple strands of beads may not be worn. Modest necklaces or chains may be worn. **Pierced jewelry, other than earrings, may not be visible. Visible tattoos or body marking/writing are not allowed.** Solid color headbands of 2” or less may be worn. Hats, scarves, bandannas and sunglasses are not to be worn with the uniform. Pajama bottoms are not to be worn at school. **Only natural hair colors are allowed.** The principal retains the right to make final decisions pertaining to dress code violations.

Visitors to the School

All visitors to the school must enter through the Formal Lobby doors and report to the Main Office for a visitor’s pass.

Work Permits

Work permits are available on line. The Guidance Office will complete the needed school documentation. A new work permit must be obtained for each new job.

IX. DISCIPLINE

At Elizabeth Seton High School, Christian values should be in evidence and experienced by faculty and students alike. Therefore, the dignity and responsible freedom of each person is to be respected. To achieve an atmosphere in which trust, honesty, charity, and personal safety are operative, the student and her parents must support the policies, regulations, and honor code of Elizabeth Seton High School.

In addition, the principal retains the right and responsibility to require the withdrawal of any student at any time whose behavior or attitude toward self, faculty, students, or staff fails to reflect the values and attitude essential to the growth, well being, and safety of the school community. The final decision as to whether the student’s behavior constitutes a violation of the above standard rests with the principal.

Honor Statement

Elizabeth Seton High School is committed to providing young women with an integrated program that stresses academic excellence and moral values. In pursuit of these goals we strive to create a community of trust and respect. We believe that honesty and integrity are essential to this commitment.

Students are encouraged to grow in their understanding of the principles of honorable behavior in a manner that promotes respect for themselves and others.

Students are encouraged to inform school authorities if they have knowledge that would compromise the safety of the school. Sources of information have a guarantee of confidentiality.

Students at Elizabeth Seton High School are expected to exemplify moral integrity in action and intent. Specifically, students accept responsibility for their actions. They refrain from using cheat sheets, camera phones, text messaging, body writing, copying, giving or receiving homework, giving or receiving prior information for tests or quizzes, copying from books without citing sources, removing other students' files from computers, using calculator/computer programs opposed to our school's philosophy, stealing, lying, or abusing another's property. They are honest and true to their word regarding their hours of service requirements. Disregard for the honor statement is subject to review by the Discipline Committee and will result in disciplinary action, suspension and/or expulsion.

Catholic High School Principals Association Statement

Because of our common values, our shared religious heritage, and our educational missions, our local Catholic high schools have agreed that any negative behavior at any school venue or event shall be reported to the student's home school where he or she will be accountable as if the behavior took place at the student's home school.

Plagiarism

Plagiarism is the act of presenting another person's literary, artistic, or musical work, in whole or in part, as one's own. This includes information found in books, encyclopedias, periodicals, sound and video recordings, CD-ROM materials, online sources (e.g. America Online, Prodigy, etc.), and any other copyrighted material. A work need not be identical to the original to be plagiarism. The use of any idea or thought that is not one's own constitutes plagiarism if the student does not document it in the paper and acknowledge the source on the Works Cited page. When preparing the Works Cited page, a student must include the online service used and web site address. However, the inclusion of the Works Cited page does not give the student the right to copy and present someone else's idea as her own, rather, its role is to indicate the place an idea or fact can be found and verified. (MLA Handbook for Writers of Research Papers, 1999, Section 1.8)

Plagiarism is a Level 3 disciplinary violation.

Academic Honesty

Any breach of the honor code relevant to academics, an act of plagiarism or any form of subject related material found in the student's possession during quizzes, tests or exams, whether intended to be used or not, will be considered as academic dishonesty and will be addressed through disciplinary action. The academic dishonesty in question will be given a zero and consequences issued under a level 3 violation of the discipline code. Multiple breaches of the Honor Code may result in expulsion.

Once a student has been placed on contract for academic dishonesty, a subsequent offense will result in 3 demerits/1 detention and possible expulsion.

Disciplinary Procedures

Detention – Detention must be served each time a student accumulates three demerits. Detention will be held weekly from 3:00 p.m. to 4:00 p.m. The student will be notified in advisory two days prior to the detention. Parents will be notified when the student accumulates five (5) demerits. A student who receives excessive demerits may be placed on contract after the parent/guardian has been notified by the Dean of Students.

No unexcused absence from detention will be accepted. A student who does not serve her detention will be suspended. Notification of the suspension will be made by phone to the parent/guardian by the Dean of Students. The student will receive a zero for any tests and/or class work missed or due on the day of suspension.

Detention Fee -There will be a \$10 fee for each detention served, which is to be paid on the day of detention. If the fee is not paid on the day of detention, the student serves her detention as scheduled. The fee must be brought to the Dean of Students within one week from the day the detention was served. If the fee is not paid by then, the student will be suspended from school until the fee is paid. All penalties associated with suspension apply.

Disciplinary Probation – Once a student earns nine demerits, she will be placed on Disciplinary Probation or on a Discipline Contract, depending on the violation. A student on disciplinary probation may not participate in co-curricular activities or field trips. After the equivalent of one academic quarter, the student's record will be discussed by the Discipline Committee to determine the need for further action or for the termination of the probation. If a student on probation receives further disciplinary notices, she and her parents/guardians must meet with the Discipline Committee regarding further action.

Suspension - The gravity and extent of the violation of the discipline code will determine the length of suspension.

Expulsion - A student may be expelled from school when her misconduct is grave or when she has manifested a continuing unwillingness to abide by the school's regulations.

INFRACTION BY LEVEL:

Level 1

- Chewing gum
- Tardiness to class/study
- Disrupting class
- Uniform violation
- Excessive talking during class
- Wasting time or working on other assignments during class time
- Being loud and/or shouting anywhere in the school
- Eating/drinking outside cafeteria
- Use of Internet Relay Chat

Level 2

- Cutting class
- Inappropriate language
- Disrespect to any ESHS personnel
- Rude, disrespectful or discourteous behavior toward others
- Inappropriate use of cell phones (to include text messaging) and other electronic devices
- Failure to be in after-school program
- Failure to return books or pay fines to the library

Level 3

- Use/possession of tobacco in any form on school property, immediate vicinity or field trips
- Forgery
- Plagiarism/Academic Dishonesty
- Leaving school grounds without written permission from parent/guardian
- Truancy
- Falsification of community service hours
- Failure to report any threats or behaviors which may compromise the safety and well being of members of the ESHS community

Level 4

- Any behavior or illegal act, on or off school property, that brings disgrace to Elizabeth Seton High School
- Physical fighting, verbal assault, intimidation, or threats (written or verbal, direct or indirect)
- Inappropriate behaviors and/or written communications that contradict the values of ESHS.
- Possession or use of any form of drugs or alcohol on school property, the immediate vicinity, or at school-sponsored activities on or off campus**

- Defacing or deliberately damaging any property.
- Possession or use of weapons, ammunition or items that reasonably could be construed to be weapons**
- Vandalism
- Stealing
- Possession and/or use of teachers' editions of textbooks.
- Any student who holds an Internet account on sites such as YouTube, MySpace, and FaceBook or maintains personal web pages is forbidden from using Seton's logo, name, pictures, communications and making derogatory comments about the faculty, staff, alumnae, parents and students of Elizabeth Seton High School.

*** Refer to page 51-52 for violations of the AUP in regard to computer usage.**

Administration reserves the right to search purses, backpacks, personal belongings, and lockers for items not permitted in school, on campus, or in the classroom.

ACTION BY LEVEL OF INFRACTION:

Level 1 One to three demerits
Any violation of levels 2, 3, or 4 may also result in suspension.

Level 2 First offense: Automatic detention with \$10 fee.
Second offense: Infraction moves to level 3.

Level 3 First offense: Up to 3 detentions, suspension and/or probation.
Second offense: Infraction moves to level 4.

Level 4 The student will be suspended until the parent/guardian meets with the Dean of Students. The student will receive a zero for any quizzes, tests, homework, or projects missed during this time. The student may receive any or all of the following: a disciplinary referral, up to 5 detentions, disciplinary probation and/or expulsion.*

An offense will be upgraded to a higher level of offense if the conduct is (1) a repeat offense, (2) one of multiple offenses committed within a school year, (3) accompanied by disrespect, dishonesty, willfulness, and/or lack of remorse, or (4) committed under circumstances indicating a flagrant disregard for Elizabeth Seton High School's standards, personnel, or values.

*A senior may also lose all senior privileges (Baccalaureate/Graduation Ceremonies and Prom).

**In this case, the proper authorities will also be notified.

Hearing Process

If a student is suspected of conduct warranting serious disciplinary consequences, the student will be suspended from school until a meeting is held with the Dean of Students and parents/guardians. If the situation calls for

further consideration, the parents/guardians may request a meeting with the Dean of Students and the Discipline Committee. The student will remain suspended from school until a final decision is rendered.

Discipline Committee

The Discipline Committee is comprised of faculty and staff members. Student leaders may be invited by the Dean of Students to attend meetings as non-voting members of the committee. The Discipline Committee serves as the forum wherein a student is provided the opportunity to explain, address, or defend her actions.

The Discipline Committee makes recommendations to the Principal regarding consequences to the student. The Principal retains the right to make the final decision in disciplinary matters.

X. ATTENDANCE POLICY

Rationale - The education of a student at Elizabeth Seton High School is dependent upon her participation in the classroom experience. Interaction in the classroom is an essential part of the learning process.

The State of Maryland recognizes the following as excused absences: illness, death in the immediate family, and/or court appearances. All other absences will be marked as unexcused. A parent/guardian must provide the Main Office with a written explanation for any absence on the day of the student's return to school. If a student misses three consecutive school days or is repeatedly absent due to a chronic condition, a doctor's note will be required to excuse those absences or to verify the debilitating nature of the condition.

Teachers are under no obligation to give a student class work/assignments in advance of extended unexcused absences (vacations). The decision to allow a student to make up any work missed during that extended, unexcused absence is entirely at the discretion of the individual teacher. Parents and students are advised to consult the Teacher Policy Sheet.

Parents are discouraged from planning extended family vacations during the school year.

Elizabeth Seton High School does not sanction senior "Skip Day". Students who choose to "skip" will receive an automatic 20% reduction in grade for all homework, quizzes, labs, projects, or tests due that day.

A phone call from the Dean of Students to the parent/guardian will be made when the student reaches 6 absences for any semester. The student may also be placed on contract or may be denied the opportunity to participate in co-curricular activities or field trips. If the student exceeds the above number of absences, the student may be denied credit for her courses (1/2 credit for a semester course {8 absences} and 1 credit for a year course {16 absences}).

Absence Procedure - It is mandatory that a parent/guardian call the school each morning when a student is absent. If a student is going to be out for an extended period of time, the Guidance Department must be notified. If a student misses 3 periods of the day, she is marked 1/2 day absent. Any student missing more than 3 periods is considered a full day absent.

Co-Curricular Attendance Policy – Any student who does not complete three periods on the day of an athletic event, practice, meeting, program, dance, etc. may not participate in any event or practice that day or evening.

Tardy

A student is tardy when she is not present in Advisory when the second bell rings. After four (4) unexcused tardy days, the parents will be sent a written notice of a pending detention. On the sixth (6) unexcused tardy day, the student will pay a \$10.00 detention fee. An additional detention fee of \$20.00 will be assessed for every six (6) unexcused tardy days thereafter. See detention fee policy.

Early Dismissal

Early dismissals and/or late arrivals are discouraged. It is requested that families arrange medical and dental appointments, job interviews, appointments for driver's license, etc. either after school hours, on Saturdays, or during vacation periods. Check the school calendar for holidays. To leave early, the student must submit a note signed by the parent/guardian to the Main Office before advisory. At the time of departure, the student must check out in the Main Office and sign the early dismissal book. Early dismissals are discouraged on days when assemblies are scheduled.

Daily Attendance in Advisory Room

All students must be in the Advisory Room by 7:55 a.m. and remain there until 8:10 a.m. Students may not go to the locker room or visit other Advisories during this time. If a student arrives after 7:55 a.m., she must sign in and report to advisory. A student arriving after 8:10 a.m. must sign the late book in the Main Office.

XI. HEALTH AND SAFETY

Accidents

In case of an in-school accident, students will notify the nearest teacher or staff member. An Administrator should be notified when there is an emergency or a need for emergency medical personnel. School personnel will notify the parents.

Clinic

Medical care, including medication, is considered the responsibility of the parent/guardian. Only first aid care will be given in the school. Therefore, if it is necessary for a student to go to the clinic, she should request a written pass from her teacher. The staff member on duty records admission to the clinic. If it is necessary for a student to go home, the parent will be notified. It is then the responsibility of the parent or guardian to determine the method of transportation. The name and phone number of the person to be contacted in case of illness or accident should be on the current registration form in the Main Office. Students may maintain and self-administer emergency medications i.e. inhalers and/or EPI pens. Over the counter medication will not be dispensed by the clinic. Students may carry two (2) doses of over the counter medication (example Tylenol) for their personal use.

Health Records

All incoming students, varsity and junior varsity athletes are required to have a physical prior to the opening of school. Athletes may not practice or participate in sports activities without a current physical on file in the Clinic.

Evacuation Drills

Directions for evacuation drills are posted in each classroom. When the alarm rings, students must leave the building promptly and in silence. No staff member or student should re-enter the building until the alarm indicating the return to the building is sounded. Students must return in order and in silence.

Personal Safety

Students who stay on the premises after dismissal must remain in the cafeteria or with a coach/club moderator. They are not permitted to be unsupervised in any part of the building or on campus. Students should never admit anyone to the school through the student entrance. All visitors to the school must enter through the main entrance and report to the Main Office to sign in and receive a visitor pass. **The school is not responsible for any student unsupervised in the building after 4:45 p.m. on regular days or after 3:30 p.m. on early dismissal days. All students should be picked up by 4:45 p.m.**

We cannot assume responsibility for students who leave the campus after dismissal and then return to school.

Students who arrive before 7:00 a.m. should go immediately to the cafeteria. They are not permitted in any other part of the building until after 7:15 a.m. **No students may report to the Brooks Center until the bell rings at 7:50 a.m.**

NOTE TO PARENTS: NO STUDENT MAY REMAIN IN THE SCHOOL OR ON SCHOOL GROUNDS BEYOND 6 P.M. UNLESS SHE IS UNDER THE DIRECT SUPERVISION OF A COACH OR CLUB MODERATOR.

After School Supervision

Seton provides after-school supervision in the cafeteria for 1½ hours beyond dismissal at no cost to parents. In order to ensure a safe and orderly environment, students will adhere to the following rules and guidelines:

- ◆ Students will take care of locker and personal needs before the bell rings for after-school supervision.
- ◆ Once the bell rings, students will report to the cafeteria unless they are participating in a supervised study, athletic, or club event.
- ◆ No one is permitted outside the building or off school property after the bell rings.
- ◆ Students will sign out and exit the cafeteria doors near the student lobby when their ride arrives.
- ◆ Students who fail to follow the rules during after school supervision will receive demerits and/or meet with the Dean of Students the following day. Consistent disregard of these rules may result in the student being required to leave school at dismissal each day.
- ◆ Students attending an athletic event (scheduled game/contest/match) in the Brooks Center must be picked up from there.

Consistent disregard of these rules may result in the student being required to leave school at dismissal each day.

XII. CLUBS AND ACTIVITIES

Ambassadors Club

Ambassadors are students invited to act as official representatives of the school. Ambassadors visit area middle schools, assist with various school functions, serve as hostesses for visiting students and enhance the image of Seton through their interactions with others.

Art Club

The Art Club provides students with the opportunity to learn about art in a relaxed atmosphere. All students are welcome to share and express their creativity, no matter their ability level.

Caritas

The yearbook staff meets as a class to learn basic layout design and copy writing.

Class Officers

Each class level elects its own officers. Officers are elected in the spring for the following school year. The Dean of Student Activities will provide election procedures.

Qualifications: To run for class office, a student must be in good disciplinary standing, must be current with tuition payments, and must have at least a 2.0 GPA. A student must also be a person of integrity, work well with others, support and adhere to school rules and policies, and be respectful to others. The Principal, in consultation with the Dean of Student Activities, has the right to prohibit a student from running for class office if that student does not display qualities of character, leadership, scholarship, or service.

Removal from Elected Office: Officers must maintain a 2.0 GPA and remain in good discipline standing. Any officer will be removed from office if she does not fulfill the academic or discipline requirements and/or if she does not fulfill the required obligations of leadership, character, and service. This removal will be at the discretion of the moderators and administration.

Dance Team

The Dance team provides the opportunity for students to explore artistic expression through different genres of dance and performance experiences. In addition, members of the Dance Team perform for the school during pep rallies and other events to promote school spirit. The Dance Team typically practices twice each week after school. All students are invited to try out.

Debate Club

Interested in stimulating your mind or improving your public speaking skills? Join students in Debate to research, write about, and debate issues or events pertinent to our world. Learn proper debate procedures while learning to verbalize your position.

Divine Dancers

Divine Dancers is a club for those who wish to express praise to God through dance. The Divine Dancers often dance in conjunction with the Gospel Choir. All are welcome.

Drama Club

The Drama Club develops an appreciation for the theater and other performing arts. The members of this organization are responsible for presenting at least one production each year.

Ecology Club

The Ecology Club fosters an interest in protecting our earth and saving it for the future. The members put their concern for the planet into action through recycling, cleaning up the environment, taking field trips, and educating others in ways people contribute to the survival or extinction of our world.

Equestrian Club

The Equestrian Club provides students who are experienced riders with the opportunity to compete in a series of riding shows.

French Club

Bonjour! Join the French Club and celebrate French culture through films, cuisine and other fun activities. All are welcome.

Gospel Choir

The Gospel Choir sings a variety of gospel music to the praise and honor of God. The choir sings at concerts, school liturgies, church services and school programs. The choir meets weekly after school and is open to all students.

International Club

The International Club develops a greater awareness and understanding of the rich and historical roots of foreign cultures and aims to foster a spirit of understanding among people. Activities provide enrichment experiences such as films, song, dance, arts and crafts, and cultural festivities.

It's Academic

It's Academic is a competitive scholastic team that competes with other local high schools in tournaments throughout the Baltimore-Washington area. The members meet on a regular basis to practice and review those academic categories that are part of the program.

Literary Club

The Literary Club discusses selected readings, shares students' creative writing and works on *The Muse*. The club also holds poetry readings and other special events. Meetings are informal, and membership is open to all interested students.

Math Club

The Math Club promotes enjoyment and appreciation of math through games, puzzles, speakers, field trips and competitions related to math topics. Meetings are informal and are open to anyone with an interest in math.

National Honor Society

The National Honor Society is an organization of students selected for membership based on outstanding scholarship, character, leadership and service. To be eligible for consideration for membership, candidates must have a cumulative GPA of 3.5 or better, must have spent at least one semester at Elizabeth Seton High School and must be members of the sophomore, junior or senior class. To maintain membership, a student must carry 6 academic credits and a cumulative GPA of 3.5 or better.

The selection of each member is made by a majority vote of the Faculty Council. The Faculty Council consists of 5-7 voting members appointed by the principal. Chapter moderators are ex-officio, non-voting members of the Faculty Council. The Faculty Council, when considering a student for membership, will evaluate the student in the areas of leadership, character and service. The guidelines used in this evaluation are from the National Honor Society Handbook.

Leadership- The leadership criterion is considered highly important for membership selection.

A student is deemed to have leadership qualities if she successfully

- holds school offices or other positions of responsibility;
- demonstrates leadership in the classroom, at work, in school, in church or in community activities;
- is resourceful, takes initiative, makes suggestions;
- exercises positive influence on peers in upholding school ideals;
- exemplifies positive attitudes.

Service - A student who serves:

- volunteers dependable assistance in school, church, or community activities;
- works well with others and is willing to take on difficult or inconspicuous responsibilities;
- participates in organizations whose primary goal is service;
- participates in outside activity (Girl Scouts, etc.);
- volunteers services to the aged, poor or disadvantaged;
- mentors persons in the community or students at other schools.

Character - The student of character:

- consistently exemplifies desirable qualities of behavior;
- upholds principles of morality and ethics;
- demonstrates the highest standards of honesty;
- shows courtesy, concern and respect for others;
- obeys all school rules;
- is punctual and faithful both inside and outside of the classroom;
- takes criticism willingly and accepts recommendations graciously.

Students who are academically eligible will be asked to submit verifiable information to enable the Faculty Council to evaluate their leadership, service and character. Submitting this information does not guarantee selection.

Parents and students must understand that membership in a chapter of NHS is a privilege, not a right.

Onyx Club

The onyx is a semi-precious stone with alternating bands of color that is symbolic of the cultural diversity of our student body. This organization,

adapting the character of this element, is open to ALL students who are interested in fostering an understanding of and an appreciation for the different ethnic groups among the student body and greater community. The club sponsors field trips, club discussions with other schools, informative assemblies, fundraisers, and service activities.

Pax Christi

Pax Christi focuses on the Gospel of nonviolence through education, action, prayer and community. This group educates itself and the school community on human rights issues, and advocates peace and justice for all humanity.

Peer Mediators

Peer Mediators are trained to help other students to improve the relationships with their classmates. Peer Mediators and their fellow students learn conflict resolution techniques and problem solving skills.

Photography Club

Students will learn the “art” of photography in both black and white and color. In addition to the fun of digital photography, students will learn film developing in the dark room. Students need to provide their own camera and funds for dark room supplies.

Roadrunner Review

Seton's newspaper, *Roadrunner Review*, is written by the students and reports on school events and issues that affect the Seton community. Although the journalism class produces the paper, any student may contribute articles.

Scholars

The Scholars are students who have been awarded academic scholarships to attend ESHS. These students strive to contribute to the Seton community by providing service to the school. Students must enroll in Honors classes and maintain a GPA of 3.5 or higher to remain in the program. Scholars are expected to exhibit school spirit through their involvement in co-curricular activities and to be positive spokespersons for the school.

Seton Council

The Seton Council is comprised of the elected officers of the Student Government, the National Honor Society and class officers. They meet monthly to plan school activities and to discuss issues pertinent to the student body. Faculty moderators from these organizations serve as advisors to the Seton Council.

Step Team

The Step Team offers students the opportunity to perform “step” dancing at school and community functions.

Student Government Association

The Student Government Association, composed of students, faculty and administration, provides a system of communication for all members of the school community, offers everyone a share in policy making, and promotes a sense of school unity and school spirit.

Students Against Destructive Decisions

The SADD club strives to encourage positive choices in social and personal situations. Members examine the hazards and consequences of poor choices and work to promote a healthy lifestyle.

Time Travelers

This club is for students who have an interest in history and who wish to take advantage of and to learn more about historic sites within the Washington Metropolitan area. Time Travelers also takes field trips to some of these locations.

Vincentian Service

The Vincentian Service organization offers students the opportunity to do community service work. Activities include visiting the elderly, tutoring younger students, making lunches each week for the homeless, and sponsoring food drives during the holidays.

XIII. ATHLETIC ASSOCIATION

Students who participate on athletic teams project an image to the school community. The responsibility inherent in participation carries with it a number of opportunities for personal growth and benefits for the participants. Students who are chosen for the teams are subject to rules of conduct and training. Violation of these rules may result in disciplinary action in accordance with the discipline code of Elizabeth Seton High School.

Athletic Program

The athletic program provides a wide variety of activities for those students who are interested in junior varsity and varsity sports. Soccer, Cross Country, Volleyball, Cheerleading, Field Hockey, Basketball, Crew, Lacrosse, Swimming, Softball, Tennis and Track are open to all students. The school holds membership in the Washington Catholic Athletic Conference. Students trying out for athletic teams must have a physical exam each year. Students will be assessed and will pay an athletic fee at the time of try-outs.

See "Co-Curricular Eligibility".

Ineligible period

The ineligible period is the period of time during which a student is excluded from participation (practice and competition) in junior varsity and varsity athletics. Participation is defined as meaning that the ineligible athlete cannot dress for games, scrimmages, and practice sessions. The athlete in question

does not belong in the practice area during ineligibility; i.e. the day report cards are issued. It is the responsibility of the coach and the athletic director to check on the academic eligibility of the athlete.

Discipline Code

Any athlete who is on disciplinary probation is ruled ineligible for participation on any junior varsity or varsity team. After the equivalent of one academic quarter, the student's record will be discussed by the Discipline Committee to determine the need for further action or for termination of the probation. It is further noted that each coach makes the athlete aware that an unacceptable attitude or behavior in any area will indicate a serious disciplinary problem and that the Discipline Committee will decide what action will be taken. It will be the responsibility of each coach to provide written communication with both students and parents concerning specific rules governing each sport.

Attendance

Refer to the co-curricular attendance policy.

XIV. STATEMENT OF SCHOOL POLICY

Elizabeth Seton High School does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its admissions and educational policies, scholarship and loan programs, or athletic and other school-administered programs. Administration reserves the right to amend any policy contained herein. Changes in policy will be effective upon written notification to parents and students.

Approved: July 1976

Revised: June 2009

Elizabeth Seton High School
2009—2010

The Student and Parent Handbook is a contract between the parent and the student and Elizabeth Seton High School. As a Catholic school, we can impose consequences for any behavior that may have a negative impact on the cooperative relationship between the school and the student and her family. In order to ensure and maintain this cooperative relationship, students and their parents/guardians are required to sign the form below. These signatures will acknowledge receipt, review, understanding, and willingness to be governed by the policies/procedures outlined herein. The school maintains the right to amend the contents of this handbook at anytime. **(Remove and return this signed form to your daughter's advisor by September 11th.)**

Printed Name of Student: _____

Advisory Room: _____

Signature of Student: _____

Signature of Parent/Guardian: _____

Date: _____

School Song

**Elizabeth Seton High School
This we will pledge to you__
Loyalty, truthfulness ever
In all that we shall do;
Always with trustful fondness
We give you a grateful heart.
To raise your banner, Your standard on high.
Alma Mater, we'll do our part.**

**Refrain: We are proud of all that is Seton__
To be shaped in the mold of right.
Your motto of light and grace to do,
Your colors scarlet, gold and white.**

**And then in the years that follow
When we have left your care
Lessons we learned in your classrooms
Will help us do and dare.
Keep close to your ideals ever
In all that we think and do,
We'll work and live in the
Way you have taught,
Alma Mater, we're proud of you.**

Prayer to St. Elizabeth Ann Seton

Lord, you blessed Elizabeth Ann Seton with gifts of grace as wife and mother, educator and foundress, so that she might spend her life in service to your people. Through her example and prayers, may we learn to express our love for you in love for our fellow men and women. We ask this through our Lord Jesus Christ, your Son, who lives and reigns with you and the Holy Spirit, one God, forever and ever. Amen.